

# Life's Little Blessings Contract of Tuition Payment

Life's Little Blessings Early Education Center provides families with childcare at a standard weekly rate based on a child's age. When you enroll a child at LLB, you agree to make the payments either arranged for you by LLB, or by Neighborhood Centers Inc. which offers tuition assistance to some eligible families.

## SERVICES & PAYMENT POLICIES

- All payments for care at LLB are to be made in advance of care given.
- Business hours for our payment department are between 8 a.m. and 5 p.m.
- Payments are to be made at ONLY at the front desk during these hours.
- Payments are not to be left in a classroom or given to a teacher.
- If you cannot make arrangements to come into the office during our business hours, please speak with Mary Medellin or Jeanne Hryhorchuk before your payment is due to make alternate arrangements.
- Paying tuition fees at LLB is a guarantee of space and is not contingent upon your child's actual attendance at the center.
- If your child is absent for any amount of time but still enrolled at our center, payments for tuition must still be made in full.
- LLB requires a two-week advance notice of withdrawal.
- If a child is withdrawn without proper notice, a penalty equal to one week's tuition will be charge to your account.
- Families are ***strongly urged to sign up for ACH which will save the average family approximately one month's tuition*** over the course of the year.

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***Your signature below indicates that you have read and understand all of the above points of our Services & Payment Policies.***

Life's Little Blessings agrees to provide childcare to your child(ren) for the rate of \$\_\_\_\_\_ per \_\_\_\_\_.

I, \_\_\_\_\_, parent/guardian of \_\_\_\_\_, understand that I will be required to make these payments in one of two ways:

- By setting up an ACH account with the business manager to have payments automatically drafted from my bank account; or
- By coming in every other Monday to prepay two weeks of tuition.

Signature of Parent \_\_\_\_\_ Date: \_\_\_\_\_

Signature of LLB Staff \_\_\_\_\_ Date: \_\_\_\_\_